

Chestertown Tea Party Crafts

Rules and Regulations

Craft Requirements

- ◆ Crafts should depict the 18th century period.
- ◆ Colonial costumes are **REQUIRED** of **EVERYONE** working the festival, including all booth operators (crafts and otherwise) and all who assist in a booth. This requirement is so important to the overall atmosphere of the festival, failure to comply may result in being banned from future Tea Party Festivals. See below for description and sources of acceptable attire.
- ◆ All work must be original and that of the exhibitor. No manufacturer kits or “buy and sell crafts”.
- ◆ Weapons: There will be no weapons (toy or otherwise) such as, but not limited to, pop guns, rubber band guns, swords, bow and arrows to be sold at the festival. **No exceptions and you will be asked to remove them.**
- ◆ Retail shops and industries will not be permitted.
- ◆ Demonstrating your craft is preferred.
- ◆ **Please note** - Specific guidelines are established by the Chestertown Tea Party Festival, Inc. The Jury Committee follows the directives of the Board of Directors of the Corporation. All applications to the Crafts Committee is “Juried as a Craft” on the basis of suitability to the Colonial way of living, architecture, objects used during the Colonial period, handicrafts of the period, etc. Therefore, we reserve the right to reject any craft application. The decision of the Jury Committee is final.

Dates and Times

- ◆ *January 31,2010* *Deadline for Applications – ALL APPLICATIONS MUST MUST BE POSTMARKED BY*
- ◆ *March 15, 2010* *Accepted applicants will be notified or checks returned*
- ◆ *May 10, 2010* *Space Assignments mailed*
- ◆ *May 29, 2010* *Set-up: 7am to 9am*
*Vehicles must be off site 9 am **NO EXCEPTIONS***
*Breakdown 5 PM **NO EARLIER***
- ◆ *May 30, 2010* *Set-up 10 am to 11 am*
*Breakdown 4 PM **NO EARLIER***

How to Apply

- ☐ Complete application form and mail to the following:

Chestertown Tea Party Festival
Crafts c/o Arynn Forgan
33422 Galena Sassafras Rd
Galena, MD 21635

- ❑ Enclose 2 checks or money orders payable to Chestertown Tea Party Festival.
 - 1 – for Jury fee --- non-refundable
 - 2 – space fee
- ❑ Send 2 self addressed stamped envelopes (for space assignments and other correspondence)
- ❑ **For FIRST-TIME Applicants:** You **MUST** include 3-5 photographs of the types of work to be displayed. Photos must be labeled clearly with name, address, and phone number. These photos will not be returned.

Things to Remember

****Notice the change in fee schedule****

- ◆ **Fee:** Your fee reserves a space approximately 15' wide X 10' deep. Your 10 X 10 tent will fit into this space. Crafters must provide their own tables and chairs. No electricity will be provided. No commission will be taken. Maryland Sales Tax of 6% is the responsibility of the individual crafter. We don't have any application forms for taxes.

Saturday	(Before Jan 31 st)	\$150.00 per space
	(Feb 1 st -April 30 th)	\$175.00 per space
	(After May 1 st)	\$200.00 per space
Sunday	(Before Jan 31 st)	\$50.00 per space
	(After Feb 1 st)	\$75.00 per space
Jury Fee	(Before Jan 31 st)	\$10.00 per application = non-refundable
	(After Feb 1 st)	\$20.00 per application=non-refundable

There will be a \$25.00 returned check fee

- ◆ There are limited spaces for crafters so please respond rapidly.
- ◆ The Chestertown Tea Party, Inc. DOES NOT cover your liability. The Corporation requires that you provide your own insurance to cover your booth's liability exposure.
- ◆ **CHESTERTOWN TEA PARTY FESTIVAL, INC. ACCEPTS NO LIABILITY FOR LOSS DUE TO WEATHER, DAMAGE OR THEFT.**
- ◆ **Signs:** Signs are limited to one per booth, no larger than 3' X 1.5'. Lettering, color, etc. must be in the style of the colonial period.
- ◆ The Festival occurs RAIN or SHINE. All activities take place out of doors. There are no refunds if we are rained out. There are no covered spaces so it is necessary to bring tarps or other protective devices for inclement weather.
- ◆ We cannot guarantee returning space locations.

Dogs are not permitted at the Festival